

12. Executive Director

12.1. Appointment

The Executive Director is appointed by the Board on terms set by the Board.

12.2. Duties

Under the direction of the President, the Secretary/Treasurer and the Board, the Executive Director shall manage the national office; manage the financial resources of the Association; prepare the meetings of the members, the Board, and the Executive Committee; make the necessary arrangements for the Annual Conference; represent the Association to appropriate bodies; and perform such duties as may from time to time be assigned by the President, the Secretary/Treasurer and the Board.